

MINUTES OF REGULAR MEETING OF THE BOARD
RURAL WATER DISTRICT NO. 2, CRAIG COUNTY, OKLAHOMA
Monday February 13, 2023 at 6:00 o'clock P.M.
27254 S 4440 Road
Vinita, OK 74301

PRESENT: Board: Rita Moore, Brenda Best, Jon Herlan and Tom Hayes. DeWayne Wallace, absent.

PRESIDING: Tom Hayes-Vice-Chairman presiding.

ALSO PRESENT: David Dollar with Water PAQ Engineering.

I. The Board of Directors of Rural Water District No. 2, Craig County, Oklahoma met at the District's office at 27254 S 4440 Road, Vinita, OK, pursuant to public notice thereof in writing posted at the District's principal office at 27254 S 4440 Rd, Vinita, OK on the door at 4:00 P.M. on February 9, 2023.

II. Determining that a quorum of the Board of Directors was present, Mr. Hayes called the meeting in session at 6:00 P.M.

III. Mrs. Best moved and Mrs. Moore seconded a motion to accept the minutes of the January 9th, 2023 meeting.

Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

IV. After a brief discussion, Mrs. Best moved and Mrs. Moore seconded a motion to approve the claims and invoices as presented.

Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

V. David Dollar, with Water PAQ Engineering, informed the Board all line meters are reporting with Pump Station 10 intermittently reporting. He reported the Water Tower 10 refurbishment is complete and being disinfected. Mr. Dollar informed the board Mr. Shofler, Mr. Lee, and himself, attended and participated in the ODOT project Hwy 60 meeting January 18, 2023.

VI. Mrs. Hutcherson gave the Treasurer's report stating the current Operating Account balance is \$576,973.56. Accounts payable checks paid out from January 10, 2023 to February 13, 2023 were \$85,365.82. The current accounts receivable balance is \$30,637.93 with \$32,100.00 prepaid meters.

VII. Mr. Shofler gave the Manager's report stating that we have completed 55 work orders this month, with none outstanding. Mr. Shofler stated this month's water loss was 18.22%. Mr. Shofler informed the board the net profit for the first seven months is \$37,030.18 which is \$25,760.26 more than our budgeted amount. He reported the TTHM & HAA5 testing is next month. Mr. Shofler also reported roof on Timber Hill Well is leaking.

VIII. After a brief discussion, Mrs. Moore moved and Mrs. Best seconded a motion to accept the following New Meter and Transfer Applications:

- a. Lisbeth Rice – New Meter. T25-R19-S12
- b. Roxanna Zipp – New Meter. T25-R19-S21
- c. Michael Barr – New Meter. T24-R21-S30
- d. Carol Karston – Transfer from Chad Allen. 26T-R20-S07
- e. Anita & Darrell Taylor – Transfer from Owen Davenport. T27-R18-S11
- f. Rick Nichols – Transfer from David & Nancy Dooley. T25-R19-S34
- g. Tim & Michelle Gibson – Transfer from Danny Hicks. T26-R2-0S36
- h. Kain Charles Kaltenbaugh & Roxene Fletcher – transfer from Kain Charles & Destiny Kaltenbaugh. T24-R19-S21

IX. Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

X. Improvements on Highway 2 were tabled.

XI. Using Timber Hill as a non-potable water source was tabled.

XII. After a brief discussion, Mrs. Moore moved and Mrs. Best seconded a motion to accept the Bill Knight Ford quotes on two 2022 F-250 ¾ ton trucks replacing the 2016 F-150 & 2000 F-350 trucks to be sold.

Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

XIII. After a brief discussion, Mrs. Best moved and Mr. Herlan seconded a motion to approve Change Order No. 1 for Water Tower #10 Repair and Repainting Project.

Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

XIV. After a brief discussion, Mrs. Best moved and Mr. Herlan seconded a motion to approve Final Invoice (\$75,940) for Water Tower #10 Repair and Repaint Project.

Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

XV. After a brief discussion, Mrs. Moore moved and Mr. Herlan seconded a motion retaining Guy Engineering to perform design and construction related services for the water line relocation work for ODOT Highway 60 Project from NS 4280 to 4320 Road.

Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

XVI. Mrs. Moore moved and Mrs. Best seconded a motion to adjourn.

Upon vote of the Board, the motion carried to wit: Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.