

MINUTES OF REGULAR MEETING OF THE BOARD  
RURAL WATER DISTRICT NO. 2, CRAIG COUNTY, OKLAHOMA  
Monday January 9, 2023 at 6:00 o'clock P.M.  
27254 S 4440 Road  
Vinita, OK 74301

PRESENT: Board: DeWayne Wallace, Rita Moore, Brenda Best, Jon Herlan and Tom Hayes.

PRESIDING: DeWayne Wallace-Chairman presiding.

ALSO PRESENT: David Dollar with Water PAQ Engineering.

I. The Board of Directors of Rural Water District No. 2, Craig County, Oklahoma met at the District's office at 27254 S 4440 Road, Vinita, OK, pursuant to public notice thereof in writing posted at the District's principal office at 27254 S 4440 Rd, Vinita, OK on the door at 4:00 P.M. on January 5, 2023.

II. Determining that a quorum of the Board of Directors was present, Mr. Wallace called the meeting in session at 6:00 P.M.

III. Mrs. Moore moved and Mr. Herlan seconded a motion to accept the minutes of the December 12th, 2022 meeting.

Upon vote of the Board, the motion carried to wit: Wallace, yes; Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

IV. After a brief discussion, Mrs. Moore moved and Mrs. Best seconded a motion to approve the claims and invoices as presented.

Upon vote of the Board, the motion carried to wit: Wallace, yes; Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

V. David Dollar, with Water PAQ Engineering, informed the Board all line meters are reporting while usage was considerably up during the Artic Blast. Mr. Dollar completed plans an estimate of 740' for Utility Relocation Agreement of 185 RD, Project Jones Creek. He reported the Water Tower 10 refurbishment may benefit from an inside liner. Mr. Dollar informed the board the ODOT project Hwy 60 meeting was rescheduled for January 18, 2023.

VI. Mrs. Hutcherson gave the Treasurer's report stating the current Operating Account balance is \$527,700.89. Accounts payable checks paid out from December 13, 2022 to January 9, 2023 were \$97,866.17. The current accounts receivable balance is \$71,914.31 which includes the prepaid meters of \$29,550.00.

VII. Mr. Shofler gave the Manager's report stating that we have completed 34 work orders this month, with none outstanding. Mr. Shofler stated this month's water loss was 18.56%. Mr. Shofler informed the board the net profit for the first six months is \$37,072.57 which is \$27,412.60 more than our budget amount. He reported the TTHM & HAA5 sample results were good and within the required limit, while lead and copper testing is upcoming. Mr. Shofler also reported 12 meters froze with over 30 manual reads during the cold snap.

VIII. After a brief discussion, Mrs. Best moved and Mrs. Moore seconded a motion to accept the following New Meter and Transfer Applications:

- a. Ira Gaylord & Jamie Masterson – New Meter. 24T-R21-S03
- b. Kay Crawford – New Meter. 25-21-19
- c. Jeremy Ramsey – 2 Transfers from Jimmy Ratcliff. 25T-R20-S16
- d. Jason Parrish – Transfer from Linda Bass. T24-R20-S15
- e. David & Debbie Davenport – Transfer from Owen Davenport. T27-R18-S14
- f. David & Debbie Davenport – Transfer from Owen Davenport. T27-R19-S18
- g. Jeff & Tammy Ivey – Transfer from Abby Swope. T24-R20-S12
- h. Travis Christie – New Meter. T24-R21-S02

Upon vote of the Board, the motion carried to wit: Wallace, yes; Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

IX. Improvements on Highway 2 were tabled.

X. Using Timber Hill as a non-potable water source was tabled.

XI. After a brief discussion, Mrs. Moore moved and Mr. Herlan seconded a motion to accept Utility Relocation Agreement with Craig County for the relocation of District water line associated with the proposed roadway improvements along EW 185 Road at Jones Creek.

Upon vote of the Board, the motion carried to wit: Wallace, yes; Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.

XII. Mrs. Moore moved and Mr. Herlan seconded a motion to adjourn.

Upon vote of the Board, the motion carried to wit: Wallace, yes; Hayes, yes; Best, yes; Herlan, yes; and Moore, yes.